



Position Title: Youth Tball/Softball Coach
Department / Location: Recreation Department
Job Classification: Part-Time Summer
Reports to: Recreation Program Coordinator
Supervises: Youth Tball/Softball

Position Summary: To teach the fundamental skills of softball/Tball with an emphasis on individual skills, participation, sportsmanship and fun.

Duties and Responsibilities:

- Dresses and acts like a coach.
- Arrives at least 15 minutes early to practice or games. (RAIN OR SHINE!)
- Emphasizes having fun and sportsmanship.
- Teaches the basics/fundamentals.
- Helps set up and take down bases and put equipment away each day.
- Ensures safety by always paying attention to the participants.
- Attends orientation and weekly staff meetings.
- Arrives at practices well prepared with a lesson plan.
- Never leaves a child unattended, stays with them until their ride shows up.
- Works together with all other employees.
- Helps the Site Supervisor out when needed.
- Completes incident/accident reports whenever necessary.
- Guarantees every participant plays equal amount of time and all positions.
- Coaches every participant, not just participants on your team.

Qualifications:

- Have the following certifications and trainings: CPR, First Aid and Bloodborne Pathogen.
- Independent; be a self-starter.
- Strong leadership qualities.
- Possess patience, empathy and enthusiasm.
- Accept responsibilities when delegated to you.
- Maintain a positive attitude.
- Ability to stand and be outdoors for long periods of time.
- Past experience working with youth.
- Basic knowledge of softball.

Special Requirements:

- Reliable transportation.
- Must be available all summer

Physical Requirements:

- The employee must be able to complete all physical requirements of the job with or without a reasonable accommodation. Physical requirements will include sitting, standing, walking, lifting, carrying, reaching, pushing, pulling.



WAUWATOSA SCHOOL DISTRICT
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By signing this job description, I acknowledge that I have read and understand the duties, qualifications and requirements of the position. My signature further attests that I am able to perform the essential functions of this position with or without a reasonable accommodation. I understand that this job description does not represent a contract of employment and that the Wauwatosa School District reserves the right to change duties, responsibilities or activities with or without notice.

Employee Signature

Date Signed