



Position Title: I Can't Wait for Wednesday Leader

Department / Location: Recreation Department

Job Classification: Part-Time School Year

Reports to: Recreation Program Coordinator

Supervises: I Can't Wait for Wednesday Program

Position Summary: Provides a safe environment for youth by supervising participants, assisting specialty groups, organizing and leading activities.

Duties and Responsibilities:

- Supervises participants at all times.
- Assist the specialty groups.
- Wears appropriate attire and staff shirt.
- Arrives at least 15 minutes early to the sites.
- Emphasizes having fun and teamwork.
- Lead various recreational games if time warrants.
- Promotes fair play, honesty, courtesy and politeness.
- Completes incident/accident reports whenever necessary.
- Never leave a child unattended, you must stay with them until their ride shows up.

Qualifications:

- Past experience working with youth.
- Independent self-starter, who can work with low supervision.
- Possess strong leadership qualities.
- Possess patience, empathy and enthusiasm.
- Must be a good role model.
- Safety conscious.
- Responsible and reliable.
- Portrays a positive and energetic attitude.
- Must enjoy working with children.

Special Requirements:

- Reliable transportation.
- Must be available all school year

Physical Requirements:

- The employee must be able to complete all physical requirements of the job with or without a reasonable accommodation. Physical requirements will include sitting, standing, walking, lifting, carrying, reaching, pushing, pulling.



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By signing this job description, I acknowledge that I have read and understand the duties, qualifications and requirements of the position. My signature further attests that I am able to perform the essential functions of this position with or without a reasonable accommodation. I understand that this job description does not represent a contract of employment and that the Wauwatosa School District reserves the right to change duties, responsibilities or activities with or without notice.

Employee Signature

Date Signed