

# Graduation Checklist

## Must be completed by 5/31/19 @ 3:30pm

- Take care of any outstanding financial obligations (fees, fines, etc.) **Deadline – 5/31/19 @ 3:30pm – NO EXCEPTIONS.**
- Return a signed copy of the “Graduation Ceremony Contract” to the school’s main office. **Deadline – 5/31/19 @ 3:30pm**
- Students must successfully complete **ALL** course and credit requirements.
- Return all textbooks during the final exam for each teacher. **Deadline – 5/31/19 @ 3:30pm.**
- Take care of any outstanding disciplinary obligations, including all detentions. **Deadline – 5/31/19 @ 3:30pm.**

## Graduation Fast Facts

- ❖ **Caps and Gowns will be distributed in April – more information to follow.** If you still need to place your order for a cap & gown, please do so at [www.jostens.com](http://www.jostens.com).
- ❖ **Mandatory** graduation rehearsal is held on **6/7/19 from 10:00am to Noon.**
- ❖ The commencement ceremony is held on **6/9/19 at 3:00pm** on the athletic field, no entry ticket required.
- ❖ Students must arrive in the auditorium no later than **2:15pm** on graduation day. The athletic field gates open to the public at 2:00pm.
- ❖ In case of inclement weather, the ceremony will be held in the gymnasium and every parent or guest attending the ceremony must present a ticket to get in the gymnasium door. Graduates will each receive **5 tickets at rehearsal if inclement weather.** Children under 4 will not need a ticket, but will need to sit on the lap of an adult.
- ❖ Commencement dress code: appropriate outfit and proper dress shoes. No alterations are allowed to the gown or mortarboard hat.
- ❖ **DO NOT IRON THE GOWN!!** (It will melt)
- ❖ A PTA reception follows the ceremony in the Learning Center.