



PLC Weekly Team Plan

School: McKinley Elementary Date: 2-18-09

Grade Level/Department: _____

Team Members Present: _____

Purpose of collaboration:

- Establish targets and benchmarks
- Clarify essential outcomes by grade or course
- Develop common assessments
- Analyze assessment results
- Plan for interventions and instructional strategies

Local standard/benchmark being addressed:

Literacy - Looked at activities in Jolly Phonics to supplement communicative arts curriculum

Discussed progress of students in our classrooms

Accomplishments of this meeting:

Identified activities from Jolly Phonics that can be incorporated into communicative arts curriculum

Discussed student progress in each of our respective classrooms

Next Steps	Resources Needed	Person Responsible
1. Begin to incorporate letter/sound/action cards into communicative arts instruction	1. Cards from Jolly Phonics kit	1. SK Team members
2. Continue to monitor student progress within our classes	2. Time for completing assessments and trying new intervention techniques	2. SK Team members and Barb



PLC Weekly Team Plan

School: McKinley Elementary Date: 2-25-09

Grade Level/Department: _____

Team Members Present: _____

Purpose of collaboration:

- Establish targets and benchmarks
- Clarify essential outcomes by grade or course
- Develop common assessments
- Analyze assessment results
- Plan for interventions and instructional strategies

Local standard/benchmark being addressed:

Math -- Reviewed student journals from EveryDay Math at Home February homework

Discussed progress of students in our classrooms

Accomplishments of this meeting:

Reviewed and discussed results of February Math at Home activities. Shared student journals and identified curricular concepts from EveryDay Math that parents helped to reinforce at home.

Discussed student progress in each of our respective classrooms

Next Steps	Resources Needed	Person Responsible
1. Prepare EveryDay Math at Home books/journals/notes to be sent home for the month of March	1. EveryDay Math at Home books, journals, and notes	1. SK Team members
2. Continue to monitor student progress within out classes	2. Time for completing assessments and trying new intervention techniques	2. SK Team members and Barb