



WAUWATOSA
SCHOOL DISTRICT
"Your Educational Community"

PLC Weekly Team Plan

School: Longfellow

Date: March 18, 2009

Grade Level/Department: _____

Team Members Present: _____

Purpose of collaboration:

- Establish targets and benchmarks
- Clarify essential outcomes by grade or course
- Develop common assessments
- Analyze assessment results
- Plan for interventions and instructional strategies

Local standard/benchmark being addressed:

The purpose of this meeting was to write a short summary as to the progress our vertical team has made.

Accomplishments of this meeting:

SUMMARY

By having our vertical team, "round-table discussions" we have identified:

- *gaps in our curriculum
- *a need for increased focus on reading strategies and vocabulary
- *a need for clarity in the scope and sequence of our accelerated math programs
- *a need to prioritize our goals for our Wauwatosa Wednesdays. Is it standards and benchmarks? math curriculum? assessment?

Next Steps	Resources Needed	Person Responsible
------------	------------------	--------------------



WAUWATOSA
SCHOOL DISTRICT
Your Educational Community

PLC Weekly Team Plan

School: Longfellow

Date: March 18, 2009

Grade Level/Department _____

Team Members Present: _____

Purpose of collaboration:

- Establish targets and benchmarks
- Clarify essential outcomes by grade or course
- Develop common assessments
- Analyze assessment results
- Plan for interventions and instructional strategies

Local standard/benchmark being addressed:

We did not look at standards and benchmarks at this meeting. We addressed our progress thus far in the year with our transition process and student learning.

Accomplishments of this meeting:

In this meeting, we discussed and reviewed how our weekly meeting as a department has had an effect on student learning. Our goal for our department has been to work on our transition process. In particular, we looked at what assessment tools we could use for transition.

Here is the list that we created:

- A career assessment tool for each grade level
- An agreed upon list of appropriate tools for middle school students per grade level
 - o C.I.T.E.S. (6th Grade)
 - o WISC Careers Learning Profile (7th Grade)
 - o WISC Career Assessment (8th Grade)
- A teacher-completed a trial run for each assessment
- A list of possible options for auditory output
- Documentation of how we implemented the assessments with students
- Documentation of follow-up discussion with students following their assessment results
 - o A list of positive results
 - o A list of negative results
 - o Implications of the test results
 - o A discussion of interests and strengths

- o A discussion of self-advocacy related to learning styles
- A follow-up discussion as a department to determine how the assessment tools will be incorporated into the transition portion of the IEP

Student learning is evidenced by increased career awareness and steps needed to work toward career goals as well as greater involvement in the IEP process.

Next Steps	Resources Needed	Person Responsible
We will need to continue working on our transition process. After we screen the incoming 6 th graders, we need to create our small group classes and determine which students will be in which class and which teacher/aide will teach the classes.	Test scores from students in small group classes.	All



PLC Weekly Team Plan

School: Longfellow

Date: March 4, 2009

Grade Level/Department: _____

Team Members Present: _____

Purpose of collaboration:

- Establish targets and benchmarks
- Clarify essential outcomes by grade or course
- Develop common assessments
- Analyze assessment results
- Plan for interventions and instructional strategies

Local standard/benchmark being addressed:

Worked towards outlining the entrance and exiting process for the PASS Program.

We (Kelly's foundation) also developed an alternative plan for reaching the most students in the best manner for next year.

Accomplishments of this meeting:

Formulated a skeletal plan for the student support program next year and clearly defined the process through which students will enter and exit the intervention program.

Next Steps	Resources Needed	Person Responsible
presenting the information and data gathered to SAT and meet within our own group to clarify any lingering issues	Meeting with SAT Meeting Time	Teachers Administration House teachers Guidance
meet with Darcy to gather the information she obtained last year from other alternative programs to incorporate into the program next year		